



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group					
Name of organisation	Upavon Parish Council				
Contact name					
Contact address					
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">e-mail</td> </tr> <tr> <td></td> <td></td> </tr> </table>		e-mail		
	e-mail				
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify				
2 – Your project					
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey				
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>				
What is your project? <small>Important: This section is limited to 300 characters only (inclusive of spaces).</small>	External refurbishment of 2 old red telephone boxes for which UPC now has responsibility; one is a listed structure.				
Where will your project take place?	Upavon				
When will your project take place?	In 2011 once funding is in place.				
How many people will benefit from your project?	Whole village.				
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Could only find the Wiltshire Community Plan 2011-16 consultation document on the website; detailed reference from that is not possible.				

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.
Project is in our written PC business plan for 2011.

How did you discover there was a need for your project and how will your project benefit your local community?
Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

BT approached the PC and offered us both boxes at a peppercorn purchase price. Both boxes are badly in need of refurbishment and, when completed, will enhance the village outlook.

Any other information about your project.
UPC is still considering uses for the boxes after refurbishment. Ideas under consideration include: village noticeboards, book exchange locations.

3 - Management

How many people are involved in the management of your group/organisation? 13
Of these, how many are:

Over 50 years	Male	<input type="text" value="6"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	2 <input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Annual maintenance from UPC funds.

If you were not awarded the full amount requested, what would be the impact on your project?

We have a small budget reserve which might cover the requirement depending on the sum involved.

How will you know whether your project has made a difference in the community?

Word of mouth in the village.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

No other body.

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: Mar 2010

Month:

Year:

A - Total income:

£34200

B - Minus total expenditure:

£23719

Surplus/deficit for year: (A minus B)

£10405

Free reserves held:

£Fixed assets only

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Prepare both boxes internally and externally	£450	Own fundraising/reserves		£
	£	Parish/town council	C	£570
Apply primer to both	£150			£
	£	Trusts/foundations		£
Apply undercoats and top coats internally and externally	£450	In kind		£
	£			£
Replace internal perspex covers	£30	Other		£
	£			£
Fix 2 supplied noticeboards	£60			£
	£			£
	£			£
Total Project Expenditure	£1,140	Total Project Income		£570
Total project income B		£570		
Total project expenditure A		£1,140		
Project shortfall A – B		£570		
Award sought from Wiltshire Council Area Board		£570		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Villagers will derive benefit from use as either noticeboards or book exchange points.

b) How does your project work to promote inclusion, participation and good community relations?

Both boxes will be used for benefit of all villagers.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 20/01/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team